



SREE CHAITANYA MAHAVIDYALAYA

P.O. Habra-Prafullanagar, North 24 Parganas, Pin 743268

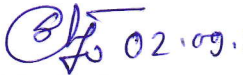
Website: www.sreechaitanyamahavidyalaya.ac.in Email: srchma@gmail.com

Duty Roster for Physical Verification of Documents of UG 1st Semester Students-2024-25

Schedule for Physical Verification of Documents of UG 1st Semester students 2024 (2nd Phase)

Date & Time	Subjects/Courses	SI Number	Table	Room No	TS
3 rd September, 2024 (Tuesday) Time: 9.30 am to 2 pm	All courses of 4 year B.A. - Major (Hons) And 3 Year B.A -Multidisciplinary Programme	All admitted Students	Table - 1	13 (Ground Floor)	Sri Sanjay Lal Das Sri Souvik Chakraborty

Date: 02/09/2024


Principal
Principal

Following Documents required during "Physical Verification of Documents" at college:

1. Print Out- Filled-up "Application Form" - (Two Copy)
2. Print Out - Last Payment receipt - (Two Copy)
3. Print Out - Provisional Admission Confirmation Certificate generated from the portal- (One Copy)
4. Original Documents -
 - a. School Leaving Certificate
 - b. Age Proof (MP Admit Card/Certificate)
 - c. HS Mark Sheet
 - d. HS Certificate
 - e. Caste Certificate & Economic Weaker Sections (EWS) certificate (if applicable)
5. Photocopy of Documents (All the Photocopy document should self-attested with date by the student)- (One Copy)
 - a. Age Proof of Madhyamik Admit Card/Certificate
 - b. Higher Secondary Mark sheet
 - c. Higher Secondary Certificate
 - d. Cast Certificate (only for SC/ST/ OBC-A/OBC-B) (if applicable)
 - e. EWS (Economic Weaker Sections) Certificate (if applicable)
 - f. Physically Challenged Certificate (One Copy) (If applicable)
 - g. Registration Cancelled Letter / University Permission Letter (One Copy) (if applicable)

Date:


Principal

Sree Chaitanya Mahavidyalaya

Principal

Sree Chaitanya Mahavidyalaya
Habra-Prafullanagar, 24 Pgs. (N)